

CACO Training Pre-Reqs

Sign up for three Casualty video simulation-JKO courses.  
 Your access to these courses will be valid for one year.  
 Completing these three courses is mandatory for CACO qualification.  
 Complete these courses after attending the CACO Class.  
 CACO Class Schedule: Timing: From 0800 to 1600. Dress Code: Uniform of the day.

FOLLOW THESE 3 STEPS

**Step 1:** Go to JKO: <https://jkodirect.jten.mil/Atlas2/page/login/Login.jsf>

Log in to with your CAC Card, in the search bar click on COURSE CATALOG, enter CASUALTY, then ENROLL in the following courses:

- OSD-SIMM01- Casualty Notification Training
- OSD-SIMM02- Casualty Assistance First Visit Training
- OSD-SIMM03- Casualty Assistance Benefits and Entitlement Training

Note: You don't have to do these courses until **after** you attend CACO Training,

**Step 2:** DOWNLOAD MATERIALS FOR CLASS

Please go to <https://ndw.cnicy.navy.mil/About/NDW-CACO-Resources/> - towards the bottom of the page under "CACO TRAINING SECTION," click and download the three items listed below:

<b>J. PCR Guide</b>	<b>K. CACO Training Manual</b>	<b>L. NDW CACO Instruction</b>
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**Step 3:** Print these materials double sided, put them in a binder and bring it to class. This will be your CACO Binder for note taking and future reference. The CACO Binder is an inspection item.

YOUR 3-YEAR CACO CERTIFICATE

- Your CACO qualification certificate is good for three years. I will send you your CACO certificate after I receive your JKO Certificates.

- Your Fleet Training Management and Planning (FLTMPS) record will also be updated, and your JKO training can be tracked. These are also Command Inspection items.

**CLASS LOCATIONS:** The address for the trainings will be emailed to students one week before the class starts. Additionally, the address will be posted in the instructor's out-of-office message.

The NDW Subarea Coordinators for will determine where the training will be held at their base.

Here are some of the usual locations:

JBAB Chapel (NDW) 310 Angell St SW, Washington, DC 20032 Main Chapel "CACO Classroom".	NAF WASH DC ANDREWS 1 San Diego Loop Joint Base Andrews MD 20762 Building 3198 - 2nd Deck Conference Room	NAS PAX RIVER Frank Knox Bldg. 21866 Cedar Point Rd, Patuxent River, MD 20670
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